

# KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MINUTES

**October 1, 2015**

A special meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Office of Occupations and Professions in Frankfort, KY on October 1, 2015.

## MEMBERS PRESENT

Camille Skubik-Peplaski, Chair  
Scott DeBurger  
Laura Strickland  
Kevin Priddy  
Rhonda Tapp Edwards  
Thomas Miller

## OCCUPATIONS AND PROFESSIONS STAFF

Jennifer Hutcherson, Board Administrator

## OTHERS

Marcus Jones, Office of the Attorney General  
Stacy Grider, KOTA  
Jordan Chingo, OT Student

Ms. Camille Skubik-Peplaski, Chair, called the meeting to order at 1:08 pm.

## **Consent agenda - Minutes, Monthly Financial Report and Legal Fees**

Minutes of the September 10, 2015 meeting were presented for the Board's review. Ms. Strickland made a motion to approve the consent agenda as presented, with changes. The motion, seconded by Mr. Miller, carried.

## **O&P Report**

No O&P Report from Mr. Slone or budget because this special called meeting was before the reports are generated. No representative of O & P was available to make a report, however Ms. Ellis reported she is working on the Biennium budget that has to be in by Oct 30 and that the board's admin fees would not be going up. Ms. Ellis reviewed the RFP's for investigative services for the board. Ms. Strickland made a motion to award a contract for investigative services. The motion, seconded by Mr. DeBurger, carried. Ms. Ellis said the effective date would be Nov 1.

## **Board Attorney's Report**

Mr. Jones reported that he would be with us for the present as the board attorney.

## **Pending Complaints**

2014-02: Mr. Jones reported a pre-hearing conference is scheduled for tomorrow.

2014-04: Mr. Jones reported about the settlement; the plaintiff signed the settlement agreement and returned it to Mr. Jones; agreed to a private reprimand and that the subject will comply with 201 KAR 28:140. Mr. Miller made a motion to accept the settlement agreement. The motion, seconded by Mr. Priddy, carried.

Complaints 2014-06 and 2015-01, sent to investigator Stephen Curley in January and February 2015 respectively, are still pending receipt of an investigative report.

### **Old Business**

Ms. Skubik-Peplaski reported that the Independent Board Taskforce met on Saturday, September 5. The committee continues to compile information and will meet again Nov 12. Questions that arise from the discussion are: How much are we charged for indirect costs? Do we own the information in the data base?

The board discussed the draft of a telehealth regulation provided by Ms. Strickland. Discussion of the telehealth regulation occurred. Ms. Strickland will make changes to the wording and bring back the changes to the next meeting. Mr. Jones will contact LRC for proper procedure for promulgation of a new regulation.

The KOTA presentation was reviewed. Attending the conference were Mr. Kevin Priddy, Ms. Camille Skubik-Peplaski, Ms. Laura Strickland, and Ms. Rhonda Edwards. The Open Meetings act was reviewed during the discussion in regards to questions received by board members either at conferences or on social media; it was reviewed that questions which require interpretation of the law are to be answered by the board at a meeting with quorum; when social media questions are asked of individual board members which require more than statement of a specific regulation the individuals should be directed to submit the question to the KBLOT board administrator and the board will provide the answer after the next board meeting.

A Sample of the supervision log was distributed at the conference to those interested. A discussion on various forms took place and version(s) will be posted online as an example. A motion was made by Ms. Strickland to charge Mr. Priddy and Mr. DeBurger to make changes and submit the form(s) to Ms. Hutcherson for posting on the website prior to next month's meeting. The motion was seconded by Ms. Edwards, and it carried.

### **New Business**

The board reviewed the decision to have O&P contract an employee to scan old files for KBLOT. The board would like for the files to be separated into categories when scanned to make retrieval easier. Mr. Miller made a motion to delay scanning the documents until O&P can relay the process for organizing and categorizing the information to the board's satisfaction so that the information is retrievable. Ms. Strickland seconded and the motion carried.

Renewal Update – the number of OT/OTA in the state were reviewed from a report from Ms. Hutcherson. Ms. Hutcherson should continue to send audits to board members to review.

LICENSURE STATUS REPORT: The board reviewed the licensure report provided in today's packet. There are currently 2,309 OT and 1,049 OTA licensed in the state.

Reminder: In order to have a quorum the regular board meeting for December 10 will be cancelled. A Special board meeting will be held on December 17.

### **Applications Review**

The following applications for licensure were reviewed and recommended for approval by the application committee. A motion was made by Mr. DeBurger to approve the applications as reviewed. The motion, seconded by Mr. Priddy, carried.

- Stedmon Hopkins - OT
- Shellie Bini - OTA
- Sara Smith - OTA
- Sarah Peyton - OT
- Sarah Durbin - OT
- Rachel Clark - OT
- Melissa Zavell - OT
- Megan Brandenburg - OT
- Megan Angel - OT
- Macie Hale - OT
- Lisa McCoy - OTA
- Lisa Grossman - OT
- Kylie Welch - OT
- Kristin Bowens - OT
- Kelli Gordon - OT
- Kayla Lee - OT
- Kayla Cornwell - OT
- Kasi Kerney - OT
- Julia Brand-Creviston - OT
- Jessica Hathaway - OTA
- Jennifer Herrington - OTA
- Erica Willis - OTA
- Emily Hogan - OT
- Elizabeth Schuler - OT
- Elizabeth Miller - OT
- Courtney Crunk - OTA
- Christina Mercer - OT
- Chelsea Hayes - OT
- Caitlin Cronin - OTA
- Brittany Soltess - OT
- Brandi Hanson - OTA
- Anna O'Banion - OT

A motion was made by Mr. Miller to accept the recommendation of the continuing education application review committee. The motion, seconded by Ms. Strickland, carried.

A motion was made by Mr. Priddy to approve the audited renewals presented for review. The motion, seconded by Mr. DeBurger, carried.

### **Assignments for Next Meeting – October 1, 2015**

- Mr. Priddy and Mr. DeBurger- continue working on sample supervision log for website
- Ms. Hutcherson -check with Mr. Lang to get link or instructions to suicide courses on the main webpage; check with COT to see if suicide prevention training date can be added to license verification; check on room for December meeting; check with Mr. Slone about community board member appointment
- Ms. Strickland -work on documents to submit to LRC with telehealth regulation
- Ms. Edwards and Ms. Skubik-Peplaski -independent board taskforce
- Mr. Jones –procedures for a new regulations from LRC

### **Approval of Travel and Per Diem**

A motion was made by Mr. Miller to approve travel and per-diem for today's meeting. The motion, seconded by Mr. Priddy, carried.

A motion was made by Mr. Priddy to approve expenses related to the KOTA Conference. The

motion, seconded by Mr. Miller, carried.

**Adjournment**

With no further business to discuss the meeting was adjourned at 2:36 pm.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 1:00 p.m. on Thursday, November 12 at the Office of Occupations and Professions.